

**Kankakee County  
Buildings & Grounds Committee  
May 16, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on May 16, 2024 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hess, Mr. Hunter, Mr. Dunnill, Mr. Ekhoﬀ, Mr. Kerkstra, Mr. Smith, Mr. Marion Mr. Wheeler, Mr. Alexander-Hildebrand

**Members Absent** – Ms. Armer-Irps and Mr. Ashcraft

**Quorum – Present**

**Department Heads Present** –Frank Petkunas, Anita Speckman and Wes Andrews

**Media Present** – None

**Public Commentary** – None

**Minutes of the Last Meeting**

April 11, 2024

**Mr. Hunter made a motion to approve, and Mr. Smith seconded it. Motion carried with a voice vote.**

**Presentation**

None

**Buildings**

**Facility Dude Report**

There were no discussions. 113 work orders were entered for the month.

**Financial Report**

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.

There were no questions from the committee.

**Building Report**

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

**Old Jail Tuckpointing and Roof**

**Mr. Wheeler made a motion to get bids from the architect, and Mr. Hunter seconded it. Motion was amended by Mr. Kerkstra to include the roof, and Mr. Marion seconded it. Motion carried with a voice vote.**

**Property Improvements at 189 E Court**

Mr. Andrews reviewed the property improvements at 189 E Court

Landscaping on west side \$10,786.19

Power washing \$5,200

Awning on west side and front \$12,981.65

Lighting for west side \$3,872

Painting the generator and other areas \$3,268

Repair of ramp, steps, handrail and other areas \$23,671

The total amount of the project would be \$59,778.84

**Mr. Wheeler made a motion to approve, and Mr. Kerkstra seconded it. Motion carried with a voice vote.**

**IKAN Roof**

**Discussions were had on this item being included under ARPA**

**Mr. Hess made a motion to approve, and Mr. Dunnill Seconded it. Motion carried with a voice vote.**

**Courthouse Handrails**

Discussions were had regarding the historical aesthetic of the building.

The committee agreed that no action should be taken.

**New/Old/Other Business**

Discussions were had on security at the 189 building

The committee asked for pricing on all HVAC units and preparing the bid

Discussions were held regarding a mural on the county admin building for \$5,000

**Adjournment**

Mr. Hess made the motion to adjourn the meeting at 9:46 a.m. Ms. Munday seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=o67RKcDB1Eo&list=PLuh0IeyRukQT1AStlquNvLtVb2kfyCMy&index=5>