

**Kankakee County  
Buildings & Grounds Committee  
June 13, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on June 13, 2024 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hunter, Mr. Ekhoff, Mr. Dunnill, Mr. Kerkstra, Mr. Smith, Ms. Munday, Mr. Marion, Mr. Wheeler and Mr. Alexander-Hildebrand

**Members Absent** – Mr. Hess, Ms. Armer-Irps, Mr. Ashcraft

**Quorum – Present**

**Department Heads Present** – Theresa Goudie, Anita Speckman and Wes Andrews

**Media Present** – None

**Public Commentary – None**

**Minutes of the Last Meeting**

May 16, 2024

**Mr. Dunnill made a motion to approve, and Mr. Ekhoff seconded it. Motion carried with a voice vote.**

**Presentation**

None

**Buildings**

**Facility Dude Report**

Mr. Andrews, Maintenance Director, stated there were 164 work orders for the month. There were no discussions.

**Financial Report**

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.

There were no questions from the committee.

**Building Report**

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Mr. Andrews stated that the electrical was updated along with the landscaping and concrete on the west side of the admin building. An Awning has been ordered as well.

In regards to staffing, a new employee started on Monday and there has been some retiring. There are 2 open positions currently.

### **Courthouse Lights**

Discussions were held regarding lighting for the courthouse that would allow the colors to be easily changed throughout the year. A company would act as the project manager for \$10,000 fee. Detailed discussions were held and no action was taken.

### **Electrical Engineering – Courthouse**

Mr. Wheeler presented a contract to the committee for an electrical study to be done at the courthouse. The cost to begin the study is \$12,900

**Mr. Kerkstra made a motion to approve, and Mr. Hunter seconded it. Motion carried with a roll call vote of 9 ayes and 0 nays. Voting aye were: Ms. Parker, Mr. Hunter, Mr. Ekhoff, Mr. Dunnill, Mr. Kerkstra, Mr. Smith, Ms. Munday, Mr. Marion, Mr. Wheeler**

### **New/Old/Other Business**

None

### **Adjournment**

Ms. Munday made the motion to adjourn the meeting at 9:33 a.m. Mr. Smith seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=hLXzfRggqg8>