

# KANKAKEE COUNTY PLANNING DEPARTMENT—BUILDING & ZONING DIVISION

## FENCE PERMIT APPLICATION

### INSTRUCTIONS

**General:** The parts of the application in white must be completed by the applicant. Areas in grey will be completed by Planning Department staff during the review / approval process. Fences are an accessory use and are permitted on properties where a permitted primary use or structure exists.

**Section 1 & 2:** These Sections will provide information to our staff concerning the owner and the location of the property. Floodplain and property information can be obtained from the County's Geographic Information System at: [www.k3gis.com/k3map/](http://www.k3gis.com/k3map/). Please note that if your property is in a subdivision, the covenants and restrictions of that subdivision should be consulted to ensure your project is in compliance. Covenants and restrictions for subdivisions can be obtained from the Kankakee County Recorder of Deeds Office. The Planning Department does not enforce subdivision covenants and restrictions. If the project is for an agricultural purpose on property principally used for agriculture as defined by ILCS/55-12000, form AG-001-17 must accompany this application to receive the agricultural exemption benefits.

**Section 3:** In this Section you will describe the type of fence, the height of the fence, and provide project costs. All fence posts must be a minimum of 42" deep.

**Section 4:** All contractors that will be working on your project must be listed in this Section. If you will be doing the work yourself, simply write "homeowner" in the space provided. Planning Staff will complete the grey area during the review process.

**Section 5:** The owner or authorized agent must sign the application.

**Section 6:** A drawing of your property showing the location of the proposed fence in relation to the property boundary lines, structures and improvements on the property, utility lines or equipment, your well, or septic, and any easements on the property is required.

A note about easements: Fence may be built within or crossing utility easements but are installed at the owner's risk. Fences are not permitted within a drainage easement under any circumstances.

**Section 7:** Planning staff will complete this Section during the review process.

### REGULATIONS

Sec. 121-285. - Fences.

(a) Fences that are open, semisolid, or solid are allowed in all districts and yards with the following conditions, unless otherwise regulated herein:

(1) Only open fences, which do not exceed four feet in height, are allowed to the front of the principle structure. Open fences may be placed up to a property line provided that fences shall not encroach into rights-of-way.

(2) Semisolid and solid fences, which do not exceed six feet in height, are allowed to the side and rear of the principle structure with the finished side out.

(3) Semisolid and solid fences, which do not exceed six feet in height, are allowed in the side and rear yard with the finished side out. On a corner lot, a semisolid or solid fence may be erected, not exceeding six feet in height, in a side yard adjoining a street. Said fence shall not extend beyond the building setback line as defined herein.

(4) Fences on corners of vehicular intersections shall comply with [section 121-282\(c\)](#).

(5) Barbed wire and electric fences shall be located not less than ten feet from residential district boundary lines or residential platted subdivision boundaries. Barbed wire and electric fences shall not be located in any residential district or residential platted subdivisions.

(6) Only open fences, which do not exceed 12 feet in total height, including barbed and concertina type wire at the top, are allowed in industrial districts on all sides of the principle structure.

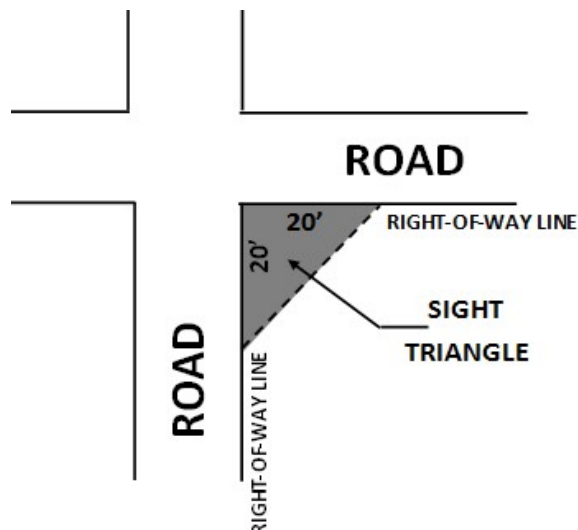
(7) Fencing for public service facilities, such as communication towers, utility and transportation equipment and control facilities, pipelines, regulation stations, power stations, sewage and water treatment facilities, locations of national security concerns, and locations or uses deemed appropriate by the planning director or his/her designee shall be permitted in any zoning district provided the following requirements are met:

a. Fences for these facilities shall not exceed 12 feet in height and are allowed to the maximum height in all yards.

b. Barbed and concertina type wire shall be allowed providing it is no lower than seven feet from ground level in the R1, R2, and RE districts.

c. Fences on corners of vehicular intersections shall comply with [section 121-282\(c\)](#).

d. The fence shall not extend beyond the immediate area of the equipment or structures being protected when practical, as determined by the planning director or his/her designee.



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FENCES ON CORNER LOTS MUST HAVE A CLEAR SIGHT TRIANGLE.

KANKAKEE COUNTY PLANNING DEPARTMENT—BUILDING & ZONING DIVISION

FENCE PERMIT APPLICATION

Staff will complete this section:

PERMIT NO: \_\_\_\_\_

Date Received: \_\_\_\_\_

Building Permit Fee: \_\_\_\_\_

Administration Fee: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Total Fee Due: \_\_\_\_\_

Paid: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant will complete this section:

SECTION 1: OWNER INFORMATION

Name: \_\_\_\_\_ Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant will complete this section:

SECTION 2: PROPERTY INFORMATION

Parcel No: \_\_\_\_\_ Township: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Site Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Block No: \_\_\_\_\_ Lot No: \_\_\_\_\_

Floodway, Floodplain, or Wetland: \_\_\_\_\_ Check PI File: Date: \_\_\_\_\_ Initial: \_\_\_\_\_

Applicant will complete this section:

SECTION 3: PROJECT INFORMATION

Type of Fence: \_\_\_\_\_ Height of Fence: \_\_\_\_\_

Total Estimated Value of Project: \_\_\_\_\_ Signed Contract: \$ \_\_\_\_\_ Material: \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_

(Attach) Total

Draw the proposed location of the fence, structures, utilities, and all other pertinent improvements that may exist on the property on the plot plan on page 2 of this application.

Applicant will complete this section:

SECTION 4: CONTRACTOR INFORMATION

Will the homeowner be performing the work themselves? Yes \_\_\_\_\_ No \_\_\_\_\_ (If no, provide information below.)

If the contractor's list should change at any time during the project, a revised list shall be submitted to the Planning Department.

<div>Contractor No. 1: _____</div> <div>Address: _____</div> <div>Phone No: _____</div>	<div>Contractor No. 2: _____</div> <div>Address: _____</div> <div>Phone No: _____</div>
<div>Staff will complete this section:</div> <div><div>Registration No: _____ Expiration Date: _____</div><div>Signed Aff: _____ Yes _____ No Expiration Date: _____</div><div>Gen Liab: _____ Yes _____ No Expiration Date: _____</div><div>Work Comp: _____ Yes _____ No Expiration Date: _____</div><div>Bond: _____ Yes _____ No Expiration Date: _____</div></div>	<div>Staff will complete this section:</div> <div><div>Registration No: _____ Expiration Date: _____</div><div>Signed Aff: _____ Yes _____ No Expiration Date: _____</div><div>Gen Liab: _____ Yes _____ No Expiration Date: _____</div><div>Work Comp: _____ Yes _____ No Expiration Date: _____</div><div>Bond: _____ Yes _____ No Expiration Date: _____</div></div>

Owner or authorized agent must sign application:

SECTION 5: AUTHORIZATION

As the owner or authorized agent of the above described property, I hereby authorize the addition of the above described improvements and work that will be performed by the contractors listed above or by myself. The information provided is accurate to the best of my knowledge.

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\_\_\_\_\_

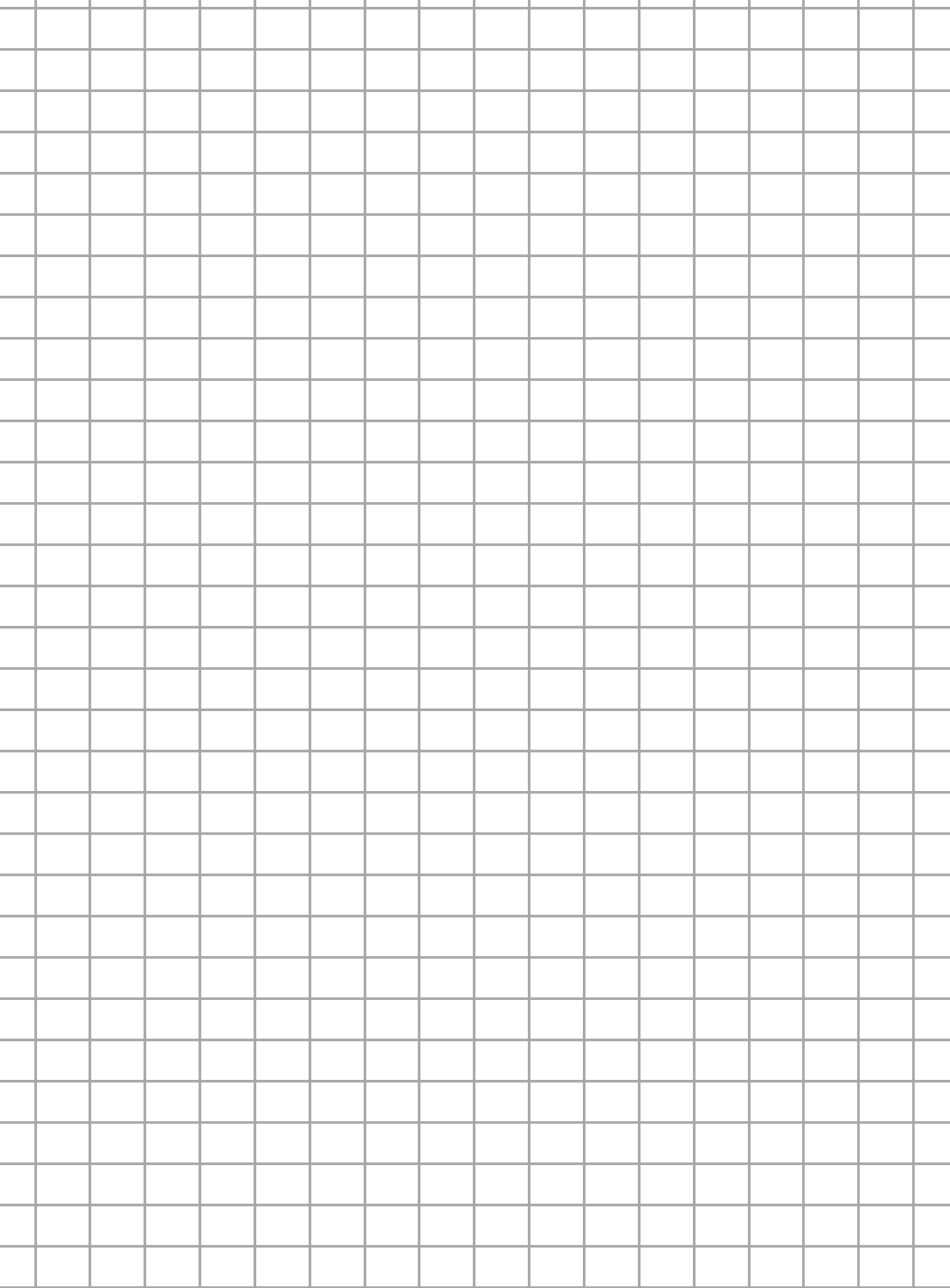
(Signature of Owner or Authorized Agent)

Form: BP-007-17

Page 2 of 3

*Applicant will complete this section:*

**SECTION 6: PLOT PLAN**



INDICATE  
NORTH  
W/ARROW  
HERE

*Staff will complete this section:*

<b>SECTION 7: PLAN / APPLICATION REVIEW</b>		
Application Reviewed By: _____	Application Approved: <input type="checkbox"/> Denied: <input type="checkbox"/>	
If denied, state reason why: _____		